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ABOUT POET ETHANOL PRODUCTS

POET Ethanol Products is a global leader in the energy and agricultural space. We started as a supplier of fuel ethanol, and have grown into a multi-commodity marketing and transportation company providing solutions in fuels, grains, and carbon dioxide markets. We are part of a network of engineering, management, marketing, and manufacturing companies that are dedicated to being good stewards of the Earth by converting renewable resources to energy and other valuable goods as effectively as humanly possible. As the largest supplier of ethanol in the world, we believe in the value and benefits of driving a renewable solution to global energy needs, and focus on creating a more sustainable path forward in all our related industries.

JOB SUMMARY

When we show up to work at POET Ethanol Products, it's our job to meet our customer's needs as efficiently as possible.

As a **Terminal Manager**, you will have the chance to coordinate, administer and monitor the maintenance, repair, replacement and logistics of company vehicles in our Central Region (MO, IN, OH). This is a full time position (40 hours) in the Logistics department and will report to the Fleet Manager.

THIS JOB MAY BE FOR YOU IF....

- You have a Bachelor's degree from an accredited university or relevant experience.
- You have supervisory and/or management experience.
- You have the ability to travel 50% of the time and for extended periods of time outside of normal business hours.
- You have experience working with Microsoft Office products.
- You have the ability to work in a team environment with limited oversight.
- You pay attention to the details but also see the "big picture". For you, anything worth doing is worth doing right, every time.
- You communicate effectively. You write well and speak articulately. You are comfortable communicating in writing and over the phone.
- You have a proven track record of exhibiting good problem solving skills and being a dependable, self-motivated employee.
- You have experience in the petroleum, CO2 or ethanol industry, but no required.
- You have experience in fleet management or other transportation activities or industries, but not required.
- You have experience with hazardous materials, but not required.
- You have experience in a corporate business setting, but not required.

A TYPICAL DAY (if there is one)

- Ensure preventative maintenance programs are carried out per schedule and monitor post performance throughout assigned territory.
- Supervise mechanics and, if necessary, undertake the timely repair and servicing of damaged vehicles in order to minimize downtime.
- Manage the inventory of spare parts for vehicles, in coordination with fleet manager, in order to ensure an adequate supply and accurate accounting throughout assigned territory.
- Maintain, supervise and manage daily operations of terminal shop in order to provide timely servicing/repairing of vehicles.

Interested candidates should complete an application at www.poetep.com. We are proud to be an Equal Opportunity Employer.